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**Report of Head of Governance and Scrutiny Support**

**Report to the Environment, Housing and Communities Scrutiny Board**

**Date: 9<sup>th</sup> October 2017**

**Subject: Review of Cemetery and Crematoria Horticultural Maintenance**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

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**Purpose of this report**

1. At the beginning of the municipal year, the Environment, Housing and Communities Scrutiny Board agreed to undertake a review of local cemetery and crematoria horticultural maintenance, with particular reference to issues associated with the enforcement of grave conditions.
2. In view of the sensitivity and urgency of this matter, the Board agreed to undertake its review over the summer period and via a working group meeting. The Scrutiny Board held its working group meeting on 30<sup>th</sup> August 2017.
3. A summary note setting out the key issues arising from this working group meeting will be shared with the full Scrutiny Board during today's meeting. This summary note also presents proposed recommendations stemming from the working group's discussions for the Scrutiny Board's consideration and agreement.

**Recommendations**

4. Members are asked to consider the key issues and proposed recommendations set out within the working group summary note and formally agree the Board's recommendations in relation to this piece of Scrutiny work.

**Background documents<sup>1</sup>**

5. None used.

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.